



AGENDA

Washington County Board of Elections August 13, 2024

Board Meeting to be held on Tuesday, August 13, 2024 at **5:00PM**. Meeting will be held in person but may also be attended virtually. Call in information is provided below.

Call Meeting to Order/Pledge of Allegiance:

Declaration of Quorum Present:

Record Those Present:

Approval of Draft Agenda:

Executive Session:

Part of the meeting may be closed in accordance with Open Meeting Act Procedures.

Approval of Draft Minutes of July 09, 2024 regular meeting:

Approval of Draft Minutes of July 23, 2024 special meeting:

Approval of Draft Minutes of July 09, 2024 executive meeting:

Approval of Draft Minutes of July 23, 2024 executive meeting:

Correspondence:

Reports:

- I. Election Director
- II. Attorney

Unfinished Business:

- I. Summer Family Picnic
- II. Christmas Party
- III. MAEO Annual Conference

New Business:

None

Members Remarks:

Scheduling of Next Meeting:

Distributed Information:

Board Packet

Future Events:

August 13- TTX in Anne Arundel

August 14-17- Barry- MACO

August 15- Hagerstown Housing Authority Event- 10 am

August 20- MAEO Conference

August 22- Back to school night- Clear Spring & Williamsport

August 29- VRV Williamsport Legion 6 pm

Public Participation: Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak at a board meeting, contact Barry Jackson at 240.313.2054 or by Email at barry.jackson@maryland.gov no later than 5 pm the day before the meeting.

Call In Instructions for the Meeting:

Join with Google Meet

meet.google.com/rnk-jncg-vwb

Dial-in: (US) +1 662-450-4474

PIN: 242 587 432#

Director's Report – August 13, 2024

- A. Personnel
 - 1. Fall High School Intern
 - 2. Telework Policy – Barry Jackson and Carl Dayley met with county IT to come up with a solution. Carl to provide requirements to county IT, who will then recommend a solution. Board of Elections staff would have to purchase, install and manage the solution.
- B. Meetings:
 - 1. Director's Meetings:
 - a) Highlights of July 25th meeting:
 - (1) SBE Report to National Federation of the Blind (NFB) submitted, memos to LBEs not in compliance to be sent soon.
 - (2) SBE reminded LBEs that Voter Authority Cards (VAC) must be removed from Early Voting Centers after each day and brought back to the LBE.
 - (3) UOCAVA ballots must be sent by September 21st, domestic ballots must be sent by September 23rd.
 - (4) Petitions for the Green Party and RFK, Jr. likely to arrive the week of August 5th.
 - (5) SBE will send out Comprehensive Audit mid-cycle memos to LBEs prior to the General Election with any findings to allow for improvement.
 - b) Next Meeting: Thursday, September 19, 2024
 - 2. MAEO Annual Conference, August 20, 2024 (Unfinished Business).
 - 3. Barry Jackson and Teresa Morningstar meeting with Robert Rollins at Board of Education on August 28, 2024 to discuss public school polling places for the General Election.
 - 4. Voter Registration Volunteer (VRV) training at the Williamsport American Legion, August 29, 2024.
- C. Legislative Update: None
- D. Voter Registration Activities and Statistics:
 - 1. Registration Statistics for July 2024 were distributed to the Board.
- E. Candidate Filings: Robert F. Kennedy, Jr. Petition Candidacy for U.S. President
- F. Voting System Activities:
 - 1. Post Election Maintenance complete.
- G. Projects:
 - 1. National Pollworker Recruitment Day, August 1, 2024. Held an open house, 9am-12pm. 36 people attended, 28 turned in applications.
 - 2. Working on a commercial/PSA for voters, informing them of the three voting options (vote by mail, early voting, election day). County PR Department creating it. Commercial will run prior to movies at Warehouse Cinemas, on the Washington County Government cable channel, and on our website, beginning in October.

3. Hagerstown Housing Authority Community Fair, August 15, 2024, 10am-3pm.
4. Back to School Nights at Clear Spring High and Williamsport High, August 22, 2024.
5. Election Judge Refresher Training, beginning September 4, 2024; new election judge training beginning September 21, 2024.
6. National Voter Registration Day, September 17, 2024. Sarah Hall will be at Hagerstown Community College (HCC) on September 16th and 17th for Campus Takeover, manning a table and providing VRV training.



Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

2024 Annual Meeting of the Membership

Event Information

August 20, 2024

Registration Deadline: August 9, 2024

The Maryland Association of Election Officials (MAEO) Annual Meeting of the Membership will be held on August 20, 2024 at the Baltimore County Board of Elections located at 5 Crossing Way in Owings Mills, Maryland. Following the primary election, as we prepare for the 2024 Presidential General Election, MAEO members from every Maryland jurisdiction will join together for election specific training, collaborative, innovative best practices, support and inspiration.

In line with our event theme, ***Transparent Elections, Trusted Results***, and the MAEO mission, sessions will benefit every election official. The event will provide an opportunity for MAEO members to learn, share and connect. Industry experts, stakeholders and partners will be in attendance, providing support of our mission to conduct free and fair elections in Maryland. The agenda includes the “behind the scenes” community of support election officials enjoy. Each session will explore a roadmap and tools to assist in our success. We have also added a little fun to the day of learning. There will be fabulous door prizes including Ravens’ tickets, OC hotel stays, a flatscreen TV and more given away throughout the day!

Registration

There is no fee for MAEO members; however, there is a \$40.00 registration fee for non-members. A light breakfast, coffee breaks, lunch, and an afternoon break will be provided. The savings realized last year will cover the food and beverage cost for members.

Due to space limitations, there is a cap on the number of attendees. **Each jurisdiction is asked to submit one registration form with all attendees from that local board listed.** Please list *everyone* that would like to attend in person on one registration form, with the top 5 first. We will do everything in our power to accommodate all MAEO members that wish to attend in person. Special arrangements will need to be made if more than 5 MAEO members from a jurisdiction want to attend. The event will be livestreamed in view/listen only mode. Unfortunately, attendees who join virtually will not be able to participate by chat or voice. The registration deadline is COB on August 9, 2024. One registration form from each jurisdiction should be sent to Abigail at Abigail.goldman@baltimorecity.gov. All attendee (in person and virtual) must be listed. Please be sure to include the RSVP for the reception. Abigail is available should you have any questions.

Reception and Networking

After the close of the Annual Meeting, from 5:00 pm to 7:00 pm. there will be a networking reception at a nearby locally owned restaurant, Don Tigre, 9433 Common Brook Rd, Owings Mills, MD 21117. Wear purple, black or orange to show your pride in our Baltimore sports teams! There may be some very special surprise guests! Join us in a positive, supportive environment, with food and fun included! Hold on to your raffle tickets for a chance to win one of the door prizes! Please include the RSVP for the reception when submitting the registration form.

Speakers, Presentations and Sessions

Election officials play a vital role in our democracy and are appreciated and supported by so many. Our goal is for each attendee to leave feeling inspired, supported and ready to conduct the general election.

- ***The Power of Collaboration***

MAEO is honored to have Jen Easterly, Director of the Cybersecurity and Infrastructure Security Agency (CISA) as our Special Guest Speaker. Maryland election officials have a community of agencies working in concert, behind-the-scenes to support us and to ensure our safety and success. Having this incredible network fosters an atmosphere of communication and trust, leading to innovation, empowerment, collaboration, education and security. We are not alone.

- ***#Protect2024 Election Security***

Join the US Department of Homeland Security (DHS) and the Federal Bureau of Investigations (FBI) Baltimore for an interactive session where election security experts will be on a moderated panel to have a conversation on safeguarding elections leading up to the challenging general election.

- ***Legislation, What Lies Ahead***

The Department of Legislation, the Maryland Association of Counties (MACo), the State Board and the MAEO Legislative Committee will share information about new and proposed legislation that affects how Maryland elections are conducted.

- ***We Can Do This! Preparing for a Challenging Election***

Presented by the Center for Tech and Civic Life (CTCL). Preparing for and administering an election is hard work. Outside pressures, day-of issues, and post-election day work is just the tip of all that Maryland election officials manage when administering safe and secure elections; however, hard work does not have to be done alone. Join us as we share out regional resources, highlight important local relationships, and walk through how to navigate false election day narratives.

- ***Sh%t Happens, How We Manage Makes a Difference***

Presentation from The Election Group and ideas42. Election administration is under more scrutiny than ever before and expectations are high, but despite all the care and contingency planning, sometimes sh%t happens. In this session, we will equip election officials with a playbook for crisis management and dispel the notion that mistakes are not permissible. Mistakes happen. It's how we manage them that can make the difference between a drizzle and a sh%tstorm.

- ***Taking Care of Yourself and Others***

Presented by the Partnership for Large Election Jurisdictions (PLEJ). In the challenging world of conducting elections, resilience, or the capacity to withstand or to recover quickly is a valuable skill or characteristic that helps us thrive in the face of adversity. Building a unique resilience starts with taking care of yourself and others. Join this session to learn how to support your own well-being and the well-being is your election family and team.

- ***Primary Pain Points***

LBE and SBE partner for success. This roundtable discussion will highlight areas of concern and obstacles that Maryland election officials faced during the 2024 Primary election. Ideas, suggestions and recommendations to minimize or eliminate the obstacles will be discussed.

- **US Election Assistance Commission (EAC) Field Services Program**

Presentation by the US Election Assistance Commission. An outline of the benefits and of the new Field Service Program including the scope of services and products. This new program is designed to support and assist us through every election cycle.

MAEO Election

The MAEO Election will be held with in-person voting. MAEO members may also choose to vote by mail. Election information, a sample ballot, voting options and candidate information can be found at maeo.net. Please direct questions regarding the MAEO election to the Election Committee Chair, Richard Jerscheid by email to richard.jerscheid@maryland.gov.

Event Security

The health and safety of our election family remains our number one priority. Security will be onsite during the event and the reception.

Hotel Information

Arrangements for reduced room rates (before and after the day of the event) have been made with a nearby hotel, in close proximity to the Baltimore County election office and *Don Tigre* where the reception will be held.

To reserve lodging:

<https://www.hilton.com/en/attend-my-event/bwiomqi-bbe-41ff9f55-43f7-48fc-aab7-e2ee2cdaf333/>

Owings Mills Hilton Garden Inn / Hampton Inn
4770 Owings Mills Boulevard
Owings Mills, MD 21117
Phone: 443-394-8001 / Fax: 410-654-0269

Questions

Please contact our Event Planner, Ruie, by email to rlavoie@baltimorecountymd.gov with questions or if you need assistance. We look forward to seeing you!



***Transparent Elections,
Trusted Results***

Maryland Association of Election Officials 2024 Annual Meeting of the Membership

Baltimore County Board of Elections
5 Crossing Way, Owings Mills, Maryland 21117

AGENDA

Updated: 8/6/2024 2:14 PM

8:00 am – 9:00 am	Registration and Continental Breakfast
9:00 am	2024 Annual Meeting of the Membership, Opening Ceremony Call to Order & Introductions – David Garreis, President (Anne Arundel County) Roll Call – Abigail Goldman, Secretary (Baltimore City) Welcome – Gloria Masan, Board President, Baltimore County Invocation & Moment of Silence – Derick Johnson, Board Member, Baltimore County Presentation of the Flags – Baltimore County Police Department Color Guard National Anthem – Danica Waggoner Pledge of Allegiance – Will Feuer, Board Vice President, Baltimore County Approval of 2023 Annual Meeting Minutes – Abigail Goldman, Secretary Treasurer’s Report – Danna Archie-Williams, Treasurer (Baltimore County) MAEO Election – Richard Jerscheid, Election Committee Chair (Anne Arundel County) Committee Reports – Provided in Attendee Folders
	Welcome – The Honorable Julian E. Jones, Baltimore County Council
	Opening Remarks – Jared DeMarinis, Administrator, Maryland State Board of Elections
9:15 am	Guest Speaker, The Power of Collaboration Director Jen Easterly, Cybersecurity and Infrastructure Security Agency (CISA)
9:30 am – 9:40 am	Guest Speaker – The Honorable Cheryl Kagan, Maryland State Senate, District 17
9:40 am – 10:00 am	2024/2025 Legislation, What Lies Ahead – MACo, DLS, SBE & Legislative Committee
10:00 am – 10:50 am	#Protect2024 Election Security Cybersecurity and Infrastructure Security Agency (CISA) Federal Bureau of Investigations, Baltimore (FBI)
10:50 am – 11:00 am	<i>Networking Break</i>
11:00 am – 12:00 pm	We Can Do This! Preparing for a Challenging Election Season Center for Tech and Civic Life (CTCL)
12:00 pm – 1:00 pm	Election & Canvass
12:00 pm – 1:00 pm	Lunch
1:00 pm – 1:55 pm	Sh%t Happens – The Elections Group and ideas42
2:00 pm – 2:40 pm	Seminar: Taking Care of Yourself to Serve Others – Carolina Lopez, PLEJ
2:40 pm – 3:00 pm	<i>Networking Break</i>
3:00 pm – 3:45 pm	Roundtable Discussion: Primary Pain Points – Local Board Representatives
3:45 pm – 4:00 pm	Election Assistance Commission Field Services Program – US EAC
4:00 pm	Closing Ceremony Presentation of Awards and Service Recognition Election Results Induction of MAEO Board, Administration of Oath of Office Closing Remarks – Commissioner Donald Palmer, US Election Assistance Commission Announcements and Adjournment

Board of Directors

David Garreis, President (Anne Arundel County)
Ruie Marie Lavoie, Vice President (Baltimore County)
Abigail Goldman, Secretary (Baltimore City)
Danna Archie-Williams, Treasurer (Baltimore County)
Tae Frere, Member (St. Mary's County)
Anthony Gutierrez, Member (Frederick County)
Barry Jackson, Member (Washington County)
Chrissy Jones, Member (Queen Anne's County)
Kimberly Phillips, Member (Baltimore County)



***Transparent Elections,
Trusted Results***

Monthly Statistical Report

Last Transaction Date From: 07/01/2024 To: 07/31/2024

ADDITIONS TO COUNTY REGISTRATION

METHOD	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL	EXACT DUPES
Absentee Ballot Application	0	0	0	0	0	0	0	2
By Mail	1	2	0	0	2	0	5	3
Cancellation Notice from another Stz	0	0	0	0	0	0	0	1
Confirmation Notice	0	0	0	0	1	0	1	0
Correction	0	1	0	0	0	0	1	0
Department of Health and Mental Hy	0	0	0	0	0	0	0	1
Electronic Volunteer	0	1	0	0	0	0	1	0
ERIC Report	15	5	0	1	6	1	28	0
In Person	2	4	0	0	2	0	8	0
Jury Notice	3	0	0	0	4	0	7	1
Motor Vehicle Administration	155	149	13	3	209	3	532	5
NVRA by Mail	0	1	0	0	0	0	1	0
Online Mail In Request	1	0	0	0	0	0	1	0
Online Voter Registration	38	54	2	4	32	2	132	0
Online Voter Update	5	2	1	0	2	0	10	0
Other Means	0	0	0	0	0	0	0	1
Social Security Administration	2	2	0	0	7	1	12	0
State Designated Agencies	5	2	0	0	4	0	11	0
USPS Sticker	12	13	0	0	10	0	35	2
Volunteer	1	0	0	0	0	0	1	0
Voter Notification Card	0	0	0	0	0	0	0	2
TOTAL	240	236	16	8	279	7	786	18

SUBTRACTIONS FROM COUNTY ACTIVE STATUS

REASON	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
Confirmation Mail Process-NVRA	268	256	0	13	209	28	774
Criminal Conviction/Infamous Crime	0	0	0	0	1	0	1
Death Notice	44	43	0	0	8	2	97
Death Notices Other than DHMH	8	4	0	0	3	0	15
Moved Out of State	6	6	0	1	4	0	17
Non-Citizen	1	1	0	0	0	0	2

Monthly Statistical Report

Last Transaction Date From: 07/01/2024 To: 07/31/2024

Returned VNC	4	2	0	0	2	0	8
Voter Request	6	3	0	1	1	0	11
Duplicate/Merged	0	0	0	0	0	0	0
County Transfer Out	-73	-51	0	0	-43	-5	-172
TOTAL	410	366	0	15	271	35	1097

AFFILIATION CHANGES

CHANGE	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
From	114	67	2	9	85	16	293
To	59	94	11	6	107	16	293
TOTAL	-55	27	9	-3	22	0	0

CURRENT ACTIVE REGISTRATION

ACTIVITY	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	30431	44117	54	658	23559	1173	99992
ADDITIONS (+)	240	236	16	8	279	7	786
REINSTATED (+)	11	16	0	0	11	0	38
CANCELLED (-)	-61	-55	0	-2	-16	-2	-136
COUNTY TRANSFER OUT (-)	-73	-51	0	0	-43	-5	-172
AFFILIATION CHANGES (+ OR -)	-55	27	9	-3	22	0	0
* INACTIVATED (-)	-276	-260	0	-13	-212	-28	-789
* REACTIVATED (+)	41	50	1	1	42	2	137
END OF REPORT TOTALS	30258	44080	80	649	23642	1147	99856

Monthly Statistical Report

Last Transaction Date From: 07/01/2024 To: 07/31/2024

INACTIVE REGISTRATION SUBTRACTIONS FROM COUNTY INACTIVE STATUS

REASON	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
Absentee Ballot Application	2	1	0	0	0	0	3
By Mail	0	0	0	0	1	0	1
Confirmation Notice	1	7	0	0	3	0	11
Correction	2	2	0	0	1	0	5
Death Notice	10	9	0	0	1	0	20
Electronic Volunteer	1	0	0	0	0	0	1
In Person	1	0	0	0	0	0	1
Mental Incompetence	0	0	0	0	1	0	1
Motor Vehicle Administration	29	29	0	1	29	3	91
Moved Out of State	11	17	0	0	16	0	44
Online Voter Registration	2	2	0	0	2	0	6
Online Voter Update	0	1	0	0	2	0	3
State Designated Agencies	0	0	0	0	1	0	1
USPS Sticker	4	3	0	0	5	0	12
Volunteer	0	0	0	0	2	0	2
Duplicate/Merged	0	0	0	0	0	0	0
County Transfer Out	-18	-9	0	0	-17	-1	-45
TOTAL	81	80	0	1	81	4	247

CURRENT INACTIVE REGISTRATION

ACTIVITY	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	4096	4322	0	119	3687	184	12408
* INACTIVATED (+)	276	260	0	13	212	28	789
*REACTIVATED (-)	-42	-45	0	-1	-46	-3	-137
COUNTY TRANSFER OUT (-)	-18	-9	0	0	-17	-1	-45
AFFILIATION CHANGES (+ OR -)	0	0	0	0	0	0	0
CANCELLED FROM INACTIVE (-)	-21	-26	0	0	-18	0	-65
PENDING FROM INACTIVE (-)	0	0	0	0	0	0	0

Monthly Statistical Report

Last Transaction Date From: 07/01/2024 To: 07/31/2024

TOTAL INACTIVE	4291	4502	0	131	3818		208	12950
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TOTAL REGISTRATION RECORDS ACTIVE AND INACTIVE REGISTRATION

ACTIVITY	DEM	REP	NLM	LIB	UNA		OTHERS	TOTAL
ACTIVE REGISTRATION	30258	44080	80	649	23642		1147	99856
INACTIVE REGISTRATION	4291	4502	0	131	3818		208	12950
TOTAL RECORDS	34549	48582	80	780	27460		1355	112806

Address Changes Within Jurisdiction	525		
Address Changes Statewide	42269	Confirmation Mailings Sent	179
Name Changes	489	Confirmation Responses	24
Number of current Statewide voter registration application on hand		Number of NVRA Agency voter registration Applications on hand	
Signature of person who prepared the report		Date report completed	
Other = Those individuals designating affiliation with a party that is not established under Maryland Law.		Unaffiliated = those individuals declining to affiliate with a party.	