



AGENDA

Washington County Board of Elections February 18, 2025

Board Meeting to be held on Tuesday, February 18, 2025 at **3:00PM**. Meeting will be held in person but may also be attended virtually. Call in information is provided below.

Call Meeting to Order/Pledge of Allegiance:

Declaration of Quorum Present:

Record Those Present:

Approval of Draft Agenda:

Executive Session:

The meeting will be closed in accordance with Open Meeting Act Procedures, for the purpose of (1) to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

Approval of Draft Minutes of January 14, 2025 regular meeting:

Correspondence:

Reports:

- I. Election Director
- II. Attorney

Unfinished Business:

- I. Review of 2024 General Election (Manual Audit)

New Business:

- I. Financial Disclosures
- II. FY26 Budget

Members Remarks:

Guest Remarks:

Scheduling of Next Meeting:

Distributed Information:

Board Packet

Future Events:

Election Worker Night at the Flying Boxcars II, June 6, 2025

Public Participation: Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak at a board meeting, contact Barry Jackson at 240.313.2054 or by Email at barry.jackson@maryland.gov no later than 5 pm the day before the meeting.

Call In Instructions for the Meeting:

Join with Google Meet

meet.google.com/ahz-trop-dga

Dial-in: (US) +1 386-628-0298

PIN: 209 143 397#

Director's Report – February 18, 2025

- A. Personnel – still waiting to hear from County Personnel Committee on status of three new positions.
- B. Meetings:
 - 1. Director's Meetings:
 - a) Highlights from January 16, 2025 meeting:
 - (1) SBE won the 2020 election lawsuit appeal. Appellants have 90 days to appeal to Supreme Court.
 - (2) Warehouse regulations were published
 - (3) PG Special Primary Election 3/4/25
 - (4) New MDCRIS award to VedaSoft on 1/29/25
 - (5) New Pollbook RFP under OSP review
 - (6) Voting System Upgrade Schedule:
 - (a) MDCRIS – 2026
 - (b) Pollbooks and Voting System – 2028
 - (c) Voter Registration and Election Administration (VREAM) – 2030
 - b) Next Meeting: Thursday, February 20, 2025
 - 2. Trainings: Barry and Teresa at iGO
- C. Legislative Update: 447th Session convened on January 8th
 - 1. SB0018 (Muse) – reduces Early Voting days to 5 (Thurs-Mon) **hearing on 2/5**
 - 2. HB0091 (Long et al) – voter ID, either photo ID or current utility bill, bank statement, paycheck, government check, or other government document **hearing on 2/11**
 - 3. HB0115 (Long) – Voter ID, either voter registration card, driver's license, or other government photo ID **hearing on 2/11**
 - 4. HB0274 (Ways&Means Chair)/SB0259 (EEE Chair) – LBE Election Plan **hearing on 1/21**
 - 5. HB0253 (Harris) – requires SBE or LBEs to send mail in ballots to pre-trial detainees **hearing on 1/28**
 - 6. HB0052 (Vogel) – allows 16 year olds to vote for Board of Ed **hearing on 1/21**
 - 7. HB0215 (Fair et al) – ranked-choice voting for presidential nomination and certification of election-supporting technology **hearing on 1/28**
 - 8. HB0201 (Wilkins)/SB0093 (Kramer) – LBEs to send mail-in ballot applications to eligible voters at least 60 days before each primary election **hearing on 1/28**
 - 9. HB0044 (Wu) – makes circuit court judge race non-partisan **hearing on 2/12**
 - 10. SB0066 (Ellis) – accommodations for elderly and disabled voters at polling place. **Hearing on 2/5**
 - 11. HB0285 (Long) – requires SBE and/or LBEs to provide list of registered voters who have requested a mail-in ballot to a candidate upon request. **Hearing on 2/11**

12. HB0067 (Long et al) – signature verification and prohibition from opening mail in ballot envelopes that have no signature (military and spouses excluded) **Hearing on 2/11**
 13. HB0153 (Fair et al) – change minimum registration age to 15 years, 9 months and requirement to send notice of eligibility to vote when voters will be 18 before the next statewide election **Third reading passed in House on 2/13, sent to Senate**
 14. HB203 (Bouchat) – single-member districts and establishment of a redistricting convention **no hearing scheduled**
 15. HB287 (Harris) – an individual simultaneously may not hold a party office and an elected public office **hearing on 1/21**
 16. HB0096 (Bouchat) – constitutional amendment regarding the election of state senators **no hearing scheduled**
 17. **HB0412 (Korman)/SB0337 (Kagan) – requires live streaming of all LBE public events hearing on 2/4**
 18. **HB0983 (Carr)/SB0685 (Augustine) – LBEs to provide language-related assistance to voters primary language is not English hearing on 2/18**
 19. **HB0945 (Wilkinson)/SB0645 (Kagan) – moves the Gubernatorial Primary to 4th Tuesday of June, rather than last Tuesday of June. hearing on 2/18**
- D. Voter Registration Activities and Statistics:
1. Registration Statistics for January 2024 were distributed to the Board.
- E. Candidate Filings: Candidate Filing for 2026 Gubernatorial Election begins February 25, 2025
- F. Voting System Activities:
1. Post Election Maintenance (PEM) was completed and submitted to SBE today.
- G. Projects:
1. New Logo
 2. Combined Citizens Guide/First Time Voters Guide
 3. "I Voted" Sticker Contest
 4. Election Board Night at Flying Boxcars – June 6, 2025

FY25 Proposed Budget					
		FY25	FY26	Increase or	Explanation
Election Board Budget		Approved	Proposed	Decrease	Increase/Decrease
500005	Wages Part Time	480,120	506,785	26,665	Adding a 4th EV site
500010	Wages-Overtime	1,500	1,500	0	
500100	FICA	36,850	36,850	0	
500140	Workers Comp	5,000	5,000	0	
500155	Personnel Request	0	262,774	262,774	Requested three full time positions
Total Wages and Benefits		523,470	812,909	289,439	
505010	Advertising	3,710	4,400	690	adding PSA videos
505050	Dues & Subscriptions	1,360	1,965	605	Additional CERA dues
505070	Food & Supplies	3,600	2,100	-1,500	decrease in # of ED & canvass meals.
505120	Licenses & Certifications	40	40	0	
505130	Small Office Equipment	8,800	2,310	-6,490	Bought new tabber in FY25
505140	Office Supplies	12,860	6,450	-6,410	Moved election supplies to its own category (525000)
505160	Personal Mileage	15,980	15,821	-159	
505170	Postage	68,980	52,288	-16,692	FY25 - sent out polling place consolidation VNCs
505180	Printing	34,490	29,835	-4,655	FY25 - printed polling place consolidation VNCs
505190	Professional Fees	14,000	14,000	0	
505230	Travel Expenses	12,360	18,074	5,714	FY26 proposed closer to FY25 actuals
515000	Contracted/Purchased Services	1,741,640	1,681,783	-59,857	Significant decrease in SBE billing.
515180	Software	1,390	1,390	0	
520000	Training	6,950	2,295	-4,655	Barry and Teresa finished iGO training in FY25
520040	SeminarConventions	8,870	5,309	-3,561	Fewer people attending seminars in FY26
525000	Election Supplies	0	4,700	4,700	New line item
526040	Equipment Maintenance	1,590	750	-840	FY26 more accurately reflects FY25 actuals
535000	Rentals	13,490	17,367	3,877	4th EV site
535055	Lease Payments	149,850	149,840	-10	
535060	Uniforms	0	1,600	1,600	New line item
592040	Promotional Expenses	500	1,000	500	Increased amount for events
Total Operating Expenses		2,100,460	2,013,316	-89,244	
599999	Controllable Assets	17,060	5,117	-11,943	3 state computers for new employees (10 in FY25 to replace old ones)
600500	Office Furniture	0	3,000	3,000	Cubicle for new employee
600600	Computer Software Equipment	0	24,000	24,000	Integra Project Management Tool
Capital Outlay		2,640,990	2,858,342	215,252	

Monthly Statistical Report

Last Transaction Date From: 01/01/2025 To: 01/31/2025

ADDITIONS TO COUNTY REGISTRATION

METHOD	DEM	REP	GRN	UNA	OTHERS	TOTAL	EXACT DUPES
Confirmation Notice	0	0	0	0	0	0	1
Death Notices Other than DHMH	0	0	0	0	0	0	1
Department of Health and Mental Hy	0	0	0	0	0	0	1
ERIC Report	3	4	1	3	2	13	0
In Person	3	0	0	2	0	5	36
Jury Notice	0	1	0	0	0	1	0
Motor Vehicle Administration	75	110	0	132	17	334	4
NVRA by Mail	1	1	0	0	0	2	0
Online Voter Registration	3	2	0	2	0	7	0
Online Voter Update	1	0	0	0	0	1	0
Provisional Ballot Change	0	0	0	1	0	1	1
Social Security Administration	1	0	0	2	0	3	0
State Designated Agencies	2	0	0	5	0	7	0
USPS Sticker	0	0	0	2	0	2	1
TOTAL	89	118	1	149	19	376	45

SUBTRACTIONS FROM COUNTY ACTIVE STATUS

REASON	DEM	REP	GRN	UNA	OTHERS	TOTAL
Confirmation Mail Process-NVRA	35	49	0	27	5	116
Death Notice	66	97	0	30	5	198
Death Notices Other than DHMH	2	2	0	0	0	4
Moved Out of State	3	0	0	0	0	3
Returned VNC	3	7	0	3	0	13
Voter Request	3	0	0	4	0	7
Duplicate/Merged	0	2	0	1	0	3
County Transfer Out	53	53	2	45	4	157
TOTAL	165	210	2	110	14	501

AFFILIATION CHANGES

CHANGE	DEM	REP	GRN	UNA	OTHERS	TOTAL
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Monthly Statistical Report

Last Transaction Date From: 01/01/2025 To: 01/31/2025

From	105	27	1	56	33	222
To	32	94	0	74	22	222
TOTAL	-73	67	-1	18	-11	0

CURRENT ACTIVE REGISTRATION

ACTIVITY	DEM	REP	GRN	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	31125	45885	129	24700	1849	103688
ADDITIONS (+)	89	118	1	149	19	376
REINSTATED (+)	5	8	0	7	0	20
CANCELLED (-)	-75	-106	0	-38	-5	-224
COUNTY TRANSFER OUT (-)	-53	-53	-2	-45	-4	-157
AFFILIATION CHANGES (+ OR -)	-73	67	-1	18	-11	0
* INACTIVATED (-)	-37	-51	0	-27	-5	-120
* REACTIVATED (+)	9	10	0	15	0	34
END OF REPORT TOTALS	30990	45878	127	24779	1843	103617

Monthly Statistical Report

Last Transaction Date From: 01/01/2025 To: 01/31/2025

INACTIVE REGISTRATION SUBTRACTIONS FROM COUNTY INACTIVE STATUS

REASON	DEM	REP	GRN	UNA	OTHERS	TOTAL
Confirmation Notice	1	0	0	0	0	1
Death Notice	2	3	0	1	0	6
In Person	0	0	0	1	0	1
Jury Notice	0	2	0	1	0	3
Motor Vehicle Administration	10	7	0	12	0	29
Moved Out of State	10	10	0	6	0	26
Voter Request	1	0	0	0	0	1
Duplicate/Merged	0	0	0	0	0	0
County Transfer Out	4	3	0	3	0	10
TOTAL	28	25	0	24	0	77

CURRENT INACTIVE REGISTRATION

ACTIVITY	DEM	REP	GRN	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	1804	1942	12	1757	152	5667
* INACTIVATED (+)	37	51	0	27	5	120
*REACTIVATED (-)	-11	-9	0	-14	0	-34
COUNTY TRANSFER OUT (-)	-4	-3	0	-3	0	-10
AFFILIATION CHANGES (+ OR -)	0	0	0	0	0	0
CANCELLED FROM INACTIVE (-)	-15	-13	0	-7	-1	-36
PENDING FROM INACTIVE (-)	0	0	0	0	0	0
TOTAL INACTIVE	1811	1968	12	1760	156	5707

TOTAL REGISTRATION RECORDS ACTIVE AND INACTIVE REGISTRATION

ACTIVITY	DEM	REP	GRN	UNA	OTHERS	TOTAL
ACTIVE REGISTRATION	30990	45878	127	24779	1843	103617
INACTIVE REGISTRATION	1811	1968	12	1760	156	5707
TOTAL RECORDS	32801	47846	139	26539	1999	109324

Monthly Statistical Report

Last Transaction Date From: 01/01/2025 To: 01/31/2025

Address Changes Within Jurisdiction	<u>542</u>		
Address Changes Statewide	<u>31521</u>	Confirmation Mailings Sent	<u>1596</u>
Name Changes	<u>424</u>	Confirmation Responses	<u>5</u>
Number of current Statewide voter registration application on hand	<u> </u>	Number of NVRA Agency voter registration Applications on hand	<u> </u>
Signature of person who prepared the report	<u> </u>	Date report completed	<u> </u>
Other = Those individuals designating affiliation with a party that is not established under Maryland Law.	<u> </u>	Unaffiliated = those individuals declining to affiliate with a party.	<u> </u>